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Minutes 11/18/2012

Arlington Cultural Council

Minutes of Sunday, November 18, 2012 Meeting

Jefferson Cutter House, 10:00 a.m.

Present: Margaret (Margo) Barrett, Karin Blum Eliza Burden, Joe Burns, Kurt Fusaris, Wendy Glaas, Becky Holmes-Farley, Maggie Husak, Stephanie Marlin-Curiel, Margaret Moore, Scott Samenfeld and Martha Sheehan

Absent: None

At 10:00 a.m. the meeting was called to order.

ITEM 1 Approval of October Minutes

The review and approval of the Minutes was deferred until the next meeting since they were not able to be reviewed by all people in advance of the meeting.

ITEM 2 Requests for Payment and Report on Outstanding Grants

The review of RFPs will also need to be deferred to the next meeting.

ITEM 3 New Member Welcome

Joe Burns was welcomed and given his New Member Binder.

ITEM 4 Outstanding Grants

- 2012-10 Writing it Down #5, Center for Cancer Support and Education. Becky reported that she has received an update from Angelika Festa. Angelika reported that she continues to meet with cancer survivors to go over and revise their writings. She has decided to incorporate the writings of a writers' group member who died in 2011 and has also decided to include a book review that she is working on. Angelika shared a copy of a draft of the book review. Angelika also mentioned that they hope to be able to complete their project by the end of the year, but that they weren't certain they could do so. Stephanie indicated that Angelika Festa should be asked to stay in touch and, if she cannot finish by year's end, to give us a date by which she can finish.

- 2012-14 Meet Julia Child, Delvena Theater Project took place and Margaret attended it and said there was a good group in attendance.

- 2011-09 Arlington and the Cultural Renaissance by the Cyrus Dallin Art Museum and the Arlington Historical Society. This grant was rescinded unanimously last month and Margaret (who took over as liaison when Sharon Shaloo's term ended) said she has had numerous e-mails with them informing them that the funds were rescinded (and, it was noted, they have reapplied this year for the same project and funding request). Karin said she would confirm, in writing, today to ensure that we have the documentation necessary for the rescission.

- 2011-13 Aine Minogue's completed project Celtic Lullabies. It was reported that the nomination of this project for a Gold Star Award was made. MCC has confirmed that the nomination has been received.

ITEM 5 Treasurer's Report/Calculating the Amount Available for Granting

In advance of today's meeting, Martha e-mailed all members (and brought hard copies to this meeting, as well) a Treasurer's Report for Fiscal Year 2013. In it, she reported the following:

- Our allocation from the state is \$9,160.00 this year and there is a 5% administrative holdback (\$455.71). After the administrative holdback, funds of \$8704.29 were remaining for distribution.
- In addition, the ACC already had \$1,925.71 in rescinded funds from 2011 to which we needed to add \$700.00 because the Arlington and the Cultural Renaissance grant to the Cyrus Dallin Art Museum and the Arlington Historical Society (2011-09) was recently rescinded, as well. This brought the total available for distribution up to \$11,330.00. ($\$8,704.29 + \$1,925.71 + \$700.00 = \$11,330.00$)
- Then, we had an additional \$1,600 in rescinded funds from the 2012 grant awarded to Adria Arch, Arlington Windows Project, 2012-13. The past treasurer recommended that we carry that over, but, a discussion ensued and, given the number and strength of the applications this year, a Motion was made, and seconded, that we should approve adding that sum to the amount available for distribution this year.
The Motion was seconded and APPROVED unanimously.
- The TOTAL, therefore, that was available for distribution this grant cycle was \$11,330.04 plus \$1,600 = \$12,930.00.
- It was noted, as well, that we had \$2,810.99 in locally raised funds and could have allocated some portion for use this year, but we did not elect to do so.
- Martha also noted that she would correct the spreadsheet so that the \$1,925.71 figure appears in FY11 instead of FY12 and to indicate that the \$700 that was rescinded from 2011-09 should be added to that figure. Also, she will request a breakdown of the \$1,925.71 figure from the past treasurer.

ITEM 6 Grant Cycle Business

- Twenty-seven grant applications were received, although two of these were incomplete and remained incomplete after requests that the deficiencies be corrected. So, twenty-five grant applications were considered by the Council. Seventeen of the applicants attended one of the two presentation meetings, though one had to leave before he was able to make his presentation. Twelve grant proposals were fully funded, 3 were partially funded and 10 were not funded.

The meeting was adjourned at 2:00 p.m.

Submitted by Rebecca Holmes-Farley, Recording Secretary

Reserved rooms for the following upcoming meetings:

- December 10th - Robbins Library, 4th Floor Conference Room, 7:30 p.m.
- January 14th - Robbins Library, 4th Floor Conference Room, 7:30 p.m.
- February 11 - Robbins Library, 4th Floor Conference Room, 7:30 p.m.

